



THE BRISBANE CLUB

Members, guests, suppliers and contractors visiting The Brisbane Club

The Australian Government advises that anyone who has travelled to mainland China, South Korea, Iran or Italy, or has come into direct contact with a confirmed case of COVID-19 in the previous 14 days must isolate themselves (other than to seek medical advice) and should monitor their health for 14 days from the date of departure or contact. The Principal Committee asks that our members, guests, suppliers and contractors follow this advice to ensure their own safety as well as the safety of our other members, guests, suppliers and contractors, our people and the public.

For members, guests, suppliers and contractors who have travelled from or transited through any other international location in the last 14 days, we ask that you pause to consider your health situation before entering The Brisbane Club.

The Brisbane Club is providing hand sanitisers and disinfectants on all Club levels and in all function spaces and facilities throughout the Club to promote a healthy venue, and we encourage visitors (and our people) to adhere to normal handwashing and hygiene practices. If you are feeling unwell when visiting our premises, please make a Brisbane Club team member aware so we can support you accordingly.

Members responsibilities to The Brisbane Club

The Brisbane Club requests that if any member or guest should be positively tested for COVID-19 and had visited the Club within 28 days of testing, that you advise the Club Secretary, on a confidential basis, of the date/s of your visit/s to the Club, and such other details as will assist the Club to notify fellow members and guests of their potential exposure.

What action The Brisbane Club is taking

Bookings and Reservations:

The Club is now no longer accepting bookings for functions or reservations for events and dining if it will result in attendees exceeding 120. In other words, the Club is reducing its function and bookings capacity from 190 to 120 for the foreseeable future.

Cleanliness:

Employees have been requested to clean their hands often with hand sanitizer or soap and water.

Employees have been requested to thoroughly clean all meeting and dining spaces and other frequently touched surfaces with disinfectant within the Club premises after each engagement.

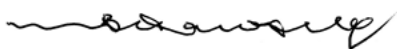
Directives to Employees:

- Sick employees are to stay home
- Employees appearing to have respiratory illness or fever upon arrival at work or during work hours will be separated from other employees and be sent home.
- All personal international travel is strongly discouraged.
- The Club strongly urges extreme caution and judgment for personal domestic travel.
- The Club strongly discourages any non-essential meetings or events of 120 people or more.
- Any employee or contractor who returns or arrives at the Club from mainland China, South Korea, Iran or Italy, must self-isolate using guidance from Queensland Government Department of Health. Most self-isolations will last 14 days.

Health and hygiene advice to members and what to do if you or a family member is ill

- According to the Queensland Government Department of Health, symptoms of Covid-19 include: fever, a cough, sore throat, fatigue, shortness of breath.
- If you or a family member are showing any signs of these symptoms we encourage you to stay away from the Club and see a Doctor.
- We encourage you to follow the latest updates from the Queensland Government as this is a fast moving and changing situation: <http://conditions.health.qld.gov.au/HealthCondition/condition/14/217/838/novel-coronavirus>
- The general hygiene advice from the Queensland Government is for everyone to:
 - clean hands with soap and water or alcohol-based hand rubs
 - cover your nose and mouth with a tissue or flexed elbow when coughing or sneezing
 - avoid contact with anyone who has symptoms such as fever, a cough, sore throat, fatigue, and shortness of breath.
 - staying home if you are unwell.

Kind Regards



Michael Hawkins
Secretary

11 March 2020